

City of Lawrence  
Administrative Policy

<b>SUBJECT</b> Fees for Construction Engineering Services	<b>APPLIES TO</b> All Public Improvement Projects	<b>EFFECTIVE DATE</b> September 1, 2003
<b>APPROVED BY</b> City Commission 8/12/03	<b>TOTAL PAGES</b> 1	<b>POLICY NUMBER</b> 92

1.0 **Definitions**

- a) Public Improvement (projects) shall refer to all infrastructure improvement projects including but not limited to streets, sidewalks, traffic signals, traffic calming, bike lanes, recreational paths, water lines and mains, sanitary sewer mains, lift stations, storm sewers, drainage ditches and structures and other necessary and appropriate improvements.
- b) Construction Engineering Services may include plan review, bid document specification preparation, administrative services, legal services, construction survey staking and measurement (unless construction staking is to be performed as a bid item by the contractor), pay estimates, inspection, preparation of change orders, track working days, sampling and materials acceptance and other necessary and appropriate services to ensure quality and acceptance by the City.

2.0 **Purpose**

To establish fees for construction engineering services for public improvement projects.

3.0 **Fees**

Construction engineering fees will be charged at a rate of 3% of final construction costs for all public improvement projects.

4.0 **Payment**

All fees charged under this policy will be included in the total cost of the project to be collected by special assessments through an established benefit district or paid in full prior to final acceptance of a project by the City for private developments.

5.0 **Effective Date**

This policy shall be effective beginning September 1, 2003.